

School Board Minutes of Meeting Meeting Number 4 – 18th November 2024

Time: 7pm
Location: Library

ATTENDEES

Secretary: Samantha Butler (SB)

Staff Representatives:

Tamara Doig (TD), Claire Dawson (CD); Lachlan Jeffries (LJ)

Parent Representatives:

Kim Carter (KC), Masud Hossain (MH), En Peng (EP), Elizabeth Stuart (ES); Dean Spragg (DS); Rajesh Taneja (RT)

Community Representative:

P&C Guest:

Apologies: Daniel Coombs (DC); Jes Devadas (JD); Bernadine Blechynden (BB)

Guests:

1.0		Action, By When
1.1	Opening and Welcome - KC <ul style="list-style-type: none"> Acknowledgement of Country Thank you to En and Dean who have completed their term on the Board. 	
1.2	Apologies Daniel Coombs (DC); Jes Devadas (JD); Bernadine Blechynden (BB)	
1.3	Confirmation of Agenda and Continuous Improvement Nomination Continuous improvement – covered by the special topic this term	
1.4	Declaration of Conflict of Interest - Nil	
1.7	Confirmation of Minutes of Previous Meeting and Actions – Approved ES	
2.0	Matters for Decision and Discussion	
2.1	Special Topic – Continuous Improvement Annual Survey Presentation (RT) <ul style="list-style-type: none"> See Powerpoint Presentation attached 	
2.2	Principal's Report – Tamara Doig <ul style="list-style-type: none"> See report See financial documents attached 2025 Student Development Days – tabled and approved 2025 Contributions and Charges – tabled and approved 2025 Booklists – tabled and approved 	
2.3	Business Plan Sub Committee – Masud Hossain	

	<ul style="list-style-type: none"> • See report 	
2.4	Governance and Risk Sub Committee – Rajesh Taneja <ul style="list-style-type: none"> • See report 	
2.5	Community Engagement Sub Committee Report – Elizabeth Stuart <ul style="list-style-type: none"> • See report 	
2.6	Chair Report – Kim Carter <ul style="list-style-type: none"> • See report 	
3.0	Matters for Noting	
3.1		
4.0	Continuous Improvement	
4.1	Covered by Special topic at this meeting.	
5.0	Other Business	
5.1	<ul style="list-style-type: none"> • Two new staff reps and two new parents representatives are required for the Board in 2025. A call for two new parent reps has already been called and if more than 2 nominations are made, a vote will be required. The call for staff nominations will commence in early 2025. • An additional meeting at the beginning of 2025 may be called to set goals for the year. 	
6.0	Meeting Close	20h 30

The Chair of the Board acknowledges these minutes as an accurate reflection of the meeting.

Sign 112

Date 17/03/2025