

WHAT IS CONSENT2GO?

Consent2Go is a specialised platform that Rostrata Primary School (and many other schools) use to plan excursions, manage compliance and maintain family contact information as well as student medical records.

We also use Consent2Go to send parents requests for payments which allows parents to pay account items online directly to the school bank account via a secure payment gateway.

Consent2Go has been assessed and approved by the Department of Education for use in schools.

DO I NEED TO CREATE AN ACCOUNT AND LOGIN?

No. There is **no login** required for parents. Each event or request for consent and payment is sent to the email address that you have registered with our school. When you receive the email invitation all you have to do is accept or decline the invitation, click through the pages to update your child's information (if required for an event) and then a secure payment gateway opens to pay direct to the school bank.

HOW DO I ACCEPT AN EVENT AND PAY?

Accepting/Declining events and making payments via Consent2Go is instant! All you need to do is click on the blue box at the bottom of the email invitation and **follow the prompts** through to the end where a secure payment window opens up, you enter your payment details, then you are done!

There is no need for you to wait at the Administration Office to process your payment or mark your child's name off a paper based form. The Office can instantly see who has replied and paid on the Consent2Go event when it happens, as the system uses live data.

HOW DO I KNOW MY PAYMENT IS SECURE?

When you pay for an event through the Consent2Go email link it is securely directed to the Commonwealth Bank BPoint system. You can safely enter your card details and the payment is instant, reflecting as attending and paid on your student's Consent2Go profile at the school.

The Department of Education has assessed and approved the use of this system.

I THINK I RESPONDED BUT CAN'T REMEMBER?

When you respond to an event you will get an automated reply. If you can't find this reply, don't worry, you can call the Office to check. If we see you haven't replied, we will send you a reminder. You are also notified if the other parent linked to your child has replied already, therefore you cannot reply or pay twice – the system does not allow this.

CAN I CHANGE MY CONTACT DETAILS?

Consent2Go is used to manage student details, including parent contact details, address, email etc so that the school always has current information for your child. You can change your details within Consent2Go and it updates our system, you are also required to check student medical details and update accordingly including allergies etc.

You can do this by clicking on the Consent2Go link on the website homepage <http://www.rostrataps.wa.edu.au/> or by requesting a '**Profile Update**' be sent to your email address. We also send 'Profile Updates' each term as a standard practise, but you can request this at any time.

TAKING CARE OF OUR ENVIRONMENT

One of the **best features of all** is that the Consent2Go system is **PAPERLESS**. There are no paper-based forms to fill out and return, with the risk of forms being lost, no sending cash with your child to school (with the risk of the money being lost!) and best of all... **LESS USE OF PAPER** which is a positive for our environment.

To put this into perspective, in 2019 (BEFORE the implementation of Consent2Go) the school used **AT LEAST 19,267 pieces of paper** to send out event/excursion/information updates to parents. This equates to **38.5 reams of paper**. We also sent out over **5,200 payment envelopes** to request payments for these incursions/excursions. These figures do not include any other paper information sent to parents, notes home from the classroom or other paper used at the school etc.

We hope that our endeavours to lessen our impact on the environment is a positive for the school and helps our families understand that with implementing Consent2Go, these **SMALL changes** can make a **BIG difference** for our environment.