

GUIDELINES – APPLICATION FOR ENROLMENT

Thank you for your interest in an enrolment at Rostrata Primary School. Due to the high demand for places within our school, the Department of Education has designated Rostrata Primary School as a local intake area school.

Students and their family must live within the school boundaries at the time the enrolment commences.

The boundary map can be viewed on our website www.rostrataps.wa.edu.au

ELIGIBILITY CRITERIA

When lodging an application for enrolment, the following ORIGINAL documentation must be provided.

(Copies will be taken and attached to the Application for Enrolment at Rostrata Primary School).

- Proof of ownership of the property by the parent/s where the student will reside is to be provided. This may be a current rates notice from the local council.
- Where the family is in a rental property, a copy of the tenancy agreement, with a SIX (6) months minimum duration from the time the enrolment commences would be required. Please note:
 - *If the rental agreement is a private arrangement, then a Statutory Declaration authorised by a Justice of the Peace will be needed to verify the place of residence.*
 - *The renting of a room in a property is not acceptable for enrolment unless the owner of the property has official approval from the City of Canning to use the property for this purpose. Official document to be provided on enrolment.*
- A further two (2) pieces of evidence as proof of residence within our local intake area are required. One of these must be a utilities account (ie. electricity or gas account) the other can be a current driving licence, a non-mobile telephone account, contents insurance or removalist documents (for new residence).
- If born in Australia, the child's ORIGINAL Birth Certificate or Extract (a copy will be taken at the school).
- If not born in Australia but is an Australian Citizen, the Citizenship Certificate AND Birth Certificate or passport.
- If born overseas, passports are required of both the CHILD and the PARENTS, including visa documentation and latest entry date into Australia.
- If applicable, any current Family Court orders.
- IMMUNISATIONS: The Australian Immunisation Register (AIR) History Statement which is less than two (2) months old at the time of application, **must** be printed from the Medicare/myGov website. The 'My Purple Book' records will not be accepted.

Please note: *Kindergarten applications and enrolments will not be accepted without a current and 'Up to Date' Australian Immunisation Register (AIR) History Statement as noted above.*

LOCAL INTAKE SCHOOLS

Where the school has a local-intake area, an eligible child whose place of residence is within that area is guaranteed enrolment in the compulsory years of schooling (Pre-Primary to Year 12).

Children whose usual place of residence is not in the local-intake area are accommodated where possible. If the school has further capacity to accommodate children from outside the local-intake area, after making provision for local-intake area needs, the following selection criteria are to be applied in considering applications for enrolment:

FIRST PRIORITY	SECOND PRIORITY	THIRD PRIORITY	FOURTH PRIORITY
A child residing in the local-intake area for the school, with a sibling enrolled at the same school for that year, and who lives the nearest to the school.	A child residing in the local-intake area for the school, who does not have a sibling enrolled at the same school for that year, and lives the nearest to the school.	A child residing outside the local-intake area for the school, has a sibling enrolled at the same school for that year, and who lives the nearest to the school.	A child residing outside the local-intake area for the school, does not have a sibling enrolled at the same school for that year, and who lives nearest to the school.